Kentucky
Early Childhood
Data System

Most Common KEDS Preschool Data Entry Mistakes

1. No SSID entered in the assessment record

- ✓ Districts using a publisher's online system for data collection MUST include the 10-digit student state ID# (SSID) in the online assessment record.
- ✓ Without the SSID, the student cannot be identified and the data may not be included in the analyses.

2. Missing item-level scores on the assessment

- ✓ Teachers should make their best effort to score every item; options such as Not Scored or Not Observed should be used infrequently as that score will result in a missing value in the analyses.

3. Student demographic information has not been updated in KEDS

- ✓ Although Infinite Campus collects much of the demographic information needed by KEDS for analysis, KEDS has additional questions for each student which must be answered to have complete data for analysis.

4. Missing assessments on students who have an IEP

- ✓ Per federal policy, each student who has an IEP must have an assessment completed. This includes students receiving speech-only services as well as students with IEPs being served by other agencies.
- ✓ Districts determine who the most appropriate person is to complete these assessments (Head Start teacher, itinerant teacher, preschool teacher) and ensures that these data are complete.

5. Current IEP status is not indicated in Infinite Campus

- ✓ Teachers or administrators need to indicate the current IEP status for every student receiving special services on the Special Education tab of Infinite Campus.